

Job description

Company Overview:

Lifting the Burden Errand & Concierge Service has been a trusted provider in the Dallas-Fort Worth area since 2001. We have since expanded to **Houston, TX; Louisiana; Kansas City, MO; Los Angeles, CA; Nashville, TN**, and are now excited to explore opportunities in **Stamford, CT**. Our mission is to **alleviate the burdens of daily life** by offering a broad range of professional services including **event management, relocation support, project management, corporate housing inspections, and general errands**. We are committed to **enhancing productivity and improving quality of life** for our clients through reliable, personalized service.

Position Overview:

We are seeking a dependable and detail-oriented **Part-Time Corporate Housing Inspector** in Stamford, CT to join our team as a **1099 independent contractor**. This flexible role is ideal for someone who enjoys independent work, values professionalism, and has a strong attention to detail.

As a Housing Inspector, you will serve as the **boots on the ground and eyes for the client**, helping to ensure that our corporate apartments are fully prepared for guests. Responsibilities include conducting **move-in resets, post-move-out inspections, and client meet-and-greets**. Your attention to detail and reliable reporting will play a vital role in maintaining the high-quality standards our clients expect.

Key Responsibilities:

- Conduct detailed **reset inspections** to ensure units are clean, stocked, and guest-ready
- Perform **post-move-out inspections**, noting any damage or missing items
- Greet clients at move-in, ensuring a warm welcome and confirming unit readiness
- Complete all assignments and submit documentation through the **EZ Care mobile app**
- Communicate effectively with our operations team to report and resolve issues

Requirements:

- **Reliable transportation**
- **Smartphone** with data and camera capabilities (iPhone or Android)
- Comfortable using mobile technology including the **EZ Care App, Connecteam, and PEX app**
- Ability to lift light items and perform physical apartment walkthroughs
- Flexibility for part-time work, including occasional weekends

Ideal Personal Traits:

- Honest and dependable
- Strong attention to detail
- Friendly, professional, and customer-focused
- Punctual and organized

This is a 1099 independent contractor position. Applicants will be responsible for managing their own taxes and expenses. This role is perfect for someone looking for supplemental income with flexible scheduling.

If you're ready to make a significant impact through your expertise in inspection, we invite you to apply today at Lifting the Burden Errand & Concierge Service!

Job Types: Part-time, Contract
Pay: \$20.00 - \$25.00 per hour

Benefits:

- Flexible schedule

Location:

- Stamford, CT (Required)

Work Location: On the road